



**All program transmittal:
August 29 – September 2, 2016**

*To go directly to the transmittal, mouse over the transmittal (left column), hold down **Ctrl**, and click on the transmittal.*

Transmittal #	Issue date	Subject/Topic
APD-PT-16-031	8/30/16	Medicaid and OPI In-home service payments - Homecare workers (HCWs) who serve Medicaid or OPI consumers are required to complete vouchers that capture the dates and times of each shift they work. These vouchers list the <i>Total hours authorized</i> and the <i>Service period worked</i> . See transmittal for details and responsibilities.
APD-IM-16-080	8/30/16	Home and Community-Based Services (HCBS) Provider Self-Assessment (Survey) Results and Consumer Individual Experience Survey Comments Web-Posting - In 2015, APD surveyed Adult Foster Home, Assisted Living, and Residential Care Providers about their initial status regarding new Home and Community-Based Services (HCBS) expectations. Medicaid residents had the opportunity to submit an Individual Experience Survey. The results of the provider surveys are posted at the individual provider level on the HCBS website . See transmittal for details.
APD-PT-16-032	8/31/16	Operationalizing HCW Overtime Agreement - HCWs/PSWs will be compensated for OT accrued between January 1 and August 27, 2016. Per the agreement, all retroactive OT payments, must be made by September 30, 2016. The Department will pull data on claims paid for the retro OT time period. Checks will be issued no later than 9/30/2016, processing the night of September 29, 2016. (See APD-IM-16-073). Overtime will be calculated as 1.5 times the average rate. The CEP payment system will calculate this automatically. Local offices do not need to calculate OT payments. See transmittal for details.

<u>APD-AR-16-064</u>	8/31/16	In-home Service Options brochure - The In-home Service Options brochure (<u>DHS 8958</u>) was created as a valuable tool to assist Medicaid consumers with choice counseling and provides an overview of the CEP, ICP and IHCA service options. As of October 1, 2016 it is mandatory to give all new in-home Medicaid consumers this brochure when discussing service options with them. See transmittal for details.
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